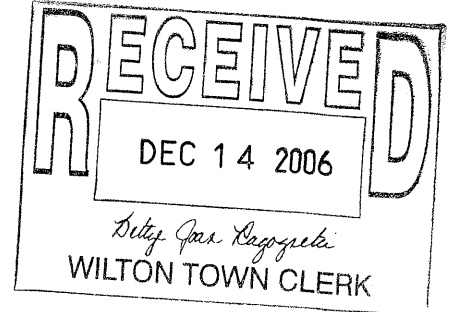


Fire Commission

236 DANBURY ROAD
WILTON, CONNECTICUT 06897

Wilton Fire Commission
Minutes of Regular Meeting
Fire Department Headquarters

November 7, 2006



Present: Commissioners Rich McCarty, J. Casey Healy and Gary Mecozzi

Others: Chief Paul Milositz, Captains Jim Gies, Karl Dolnier and Kevin Czarnecki, Lt. Tom Cassin, Firefighters Mike Pryor, Dan Lewis and Bill Wilson and Administrative Services Manager and Director of Human Resources Sarah Taffel.

A. **Call to Order and Approval of Minutes:** Chairman McCarty, noting that a quorum was present, called the meeting to order at approximately 1834 hours.

1. A **MOTION** was made by Chairman McCarty to approve the minutes of the Commission's regular meeting held on October 3, 2006, which motion was seconded by Commissioner Mecozzi and unanimously approved.

B. **Review of Monthly Reports**

1. Deputy Chief's Report – The Commission reviewed the Deputy Chief's Report. The Report noted that there were 156 responses (1 – Vehicle Fire, 57 – EMS and Rescue, 41 – Automatic Alarms and 57 – Other (spills, wires down, site inspections etc.)) by the Department during the month of October, bringing the total number of responses for the year to 1,384 (128 more than for the same time period in 2005 as reported by Chief Milositz). Career training for the month included: (i) EMS shift training and CPR Certification; (ii) standpipe drills; (iii) review OSHA mandated Lockout/Tagout and HazCom plan and (iv) initial training - new HazMat meters. No training sessions for the Department's volunteer firefighters were conducted during October. Mold was removed from all duct work and the duct work was cleaned and sanitized at Station 1. No problems were reported with Department apparatus and no major dispatch problems were reported.
2. Fire Marshal Report – The Commission reviewed Fire Marshal Kohn's monthly report for October. Chief Milositz advised the Commission that fire inspections are increasing monthly. The report noted that the Firefighters visited three (3) day care centers during October and participated in several community events including the annual Halloween Walk in Wilton Center at which event Firefighters gave away free smoke detector batteries.

C. Old Business

1. Purchase of New Engines - Chief Milositz advised the Commission that the pre-construction trip to Pierce in Appleton, WI to review the final prints for the engines will be made by some members of the Apparatus Committee. It has been moved from December 2006 to January 2007.
2. New Firefighter Hire – Chief Milositz advised that the job opening with respect to Firefighter John Dwyer’s scheduled retirement in early 2007 has been posted. Discussion was had regarding whether the posting should extend beyond the Town and State websites and numerous newspapers. Chief Milositz opined that he did not believe it was necessary to expand the posting for the reason that the system used produces many qualified candidates. The Chief noted that the Department had received approximately 100 requests for applications for this job posting. Administrative Services Manager and Director of Human Resources Taffel advised the Commission that historically she had received little if any response from posting other Town job openings at local colleges such as University of New Haven, Western Connecticut, Norwalk Community College and Southern.
3. Deputy Chief Search – The Commission reviewed and approved the job description for the position drafted by Chief Milositz and revised by Ms. Taffel. Ms. Taffel advised the Commission that she expected to post the job opening the week of November 13, 2006 with a tentative application deadline of December 15, 2006. Discussion was had regarding the testing and interview process. The consensus of the Commission was that qualified candidates would be required to submit written responses to a series of questions that the Chief, Ms. Taffel and the Commission will draft. Thereafter, selected candidates will take an oral board exam, which exam will be conducted by chiefs from other departments. The top candidates will be interviewed by the Commission and the Chief. The Commission discussed a salary range for the position and concluded that the posting should list the salary as between \$75,000 and \$90,000.

D. New Business

1. Letter of Commendation – With reference to a letter from Redding First Selectman Natalie Ketchum under date of October 30, 2006, Chief Milositz read his letter into the record commending Fire Inspector Bill Meehan and Lt. Mike Michelsen who on their own time conducted critical incident stress debriefings for Redding emergency services responders in connection with a near drowning that took place at Topstone Park in Redding on August 2, 2006.
2. Service Awards Ceremony – With reference to a Memorandum issued by First Selectman William F. Brennan dated October 6, 2006, Chief Milositz advised the Commission that Deputy Chief George Peters (35 years), Fire Marshal David Kohn (30 years), Fire Inspector Bill Meehan (25 years), Captain Karl Dolnier (35 years), Captain Kevin Czarnecki (10 years), Lt. Mike Michelsen (20 years), Lt. Tom Cassin (20 years), Firefighter Tom Coon (25 years), Firefighter Gary Fuco (5 years), Firefighter Joe Bisenius (5 years), Firefighter Jeff Locher (5 years), Firefighter Rocco Grosso (5 years), Firefighter Brad Carlson (5 years) and Apparatus Supervisor Ralph Nathanson (25 years) would be honored along with other Wilton

employees for their years of service to the Town at a ceremony to be held on November 30, 2006 at the Wilton Library.

3. Mobile Data Terminals ("MDTs") - Chief Milositz reported that the Department had received MDTs that were purchased with funds received from Homeland Security. Mounts are being fabricated to install the MDTs in the Engines and Truck 5.
 4. Georgetown Fire District – Captain Dolnier noted that the Department recently became aware that it is responsible for emergency responses to a section of Thunder Lake Road that requires responders to travel through an approximately one mile area that is located within the Georgetown fire district. He suggested that it would make sense to swap that area of Thunder Lake Road with the Georgetown Volunteer Fire Department inasmuch as its station is located in closer proximity to Thunder Lake Road. The consensus of the Commission was that Chief Milositz should discuss this issue with Georgetown Volunteer Fire Department Chief Heibeck and report back to the Commission.
- E. **Adjournment:** At approximately 1931 hours, upon motion duly made and seconded, the meeting was adjourned.

The next scheduled meeting of the Commission will be held on December 5, 2006 at Fire Department Headquarters.

Respectfully submitted,



J. Casey Healy
Secretary - Fire Commission